<table>
<thead>
<tr>
<th>NAME</th>
<th>ACTIVITIES</th>
<th>SEMESTER-1</th>
<th>SEMESTER-3</th>
<th>ANNOUNCEMENT OF ALL SUBMISSION</th>
</tr>
</thead>
</table>
| Prof. L. S. Balat Kala Kaushalyadhara Gyandhara & Sarjnatmak Dhara | * Vivekanand Club  
* Day Celebration  
* Red Ribbon Club  
* Social Services  
* Saptdharra Report | * Internal Exam (All Semester) & Theory Marks  
* EPC – 1 Book Review  
* CPS – 2 Analysis of Text Books/ Children’s Literature /Teachers Handbooks | * Internship Program & Marks  
* PTA Activity  
* Literacy Program  
* Preparation of School Calendar  
* Lessons (Total-10) | All Announcement will be made By  
(1) Dr. U.S. Sharda  
Semester -1  
(2) Dr. J.J. Dixit  
Semester -2 |
| Dr. U. S. Sharda Samudayik Sevadhara     | *WDC  
*Uni. Report  
*AISHE Report  
*RUSA ,  
*NCTE Appraisal Report  
* Eletion | * PE – 1 Survey of Five Children (Observation Interview Based Report)  
* CPS – 2 Analysis of Text Books/ Children’s Literature /Teachers Handbooks  
* Internal Marks (1st Semester) Submission & Final Internal  
* Orientation About the Course | * Awareness Programm  
* Project Work  
* Maintenance of CCE of 5 Students  
* Co-curricular | |
| Dr. J. S. Mecwan Khelkud -Yogdhara       | * UDESHA Club  
* College Calendar  
* Daily Time Table  
* OSTA  
* Educational Tour  
* College Magazine  
* Maintenance of Electronic Items  
* NAAC Process | PE- 2 Submission Tutorial /Survey / Seminar  
CPS – 3 Analysis of Text Books/ Children’s Literature /Teachers Handbooks | * Interview of Management Authority/Principal/ Supervisor / Senior Supervisor  
* Viva+ Portfolio Evaluation | |
<table>
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<tr>
<th>Coordinator/Gyandhara</th>
<th><em>Prayer Practice</em> <em>WDC</em> <em>All Competition</em> <em>Attendance &amp; Follow up Work</em> <em>QCI Report</em> <em>Press note</em></th>
<th><em>Micro-Teaching &amp; Marks</em> PE – 2 Submission Tutorial CPS – 3 Analysis of Text Books/ Children’s Literature /Teachers Handbooks • Internal Theory Exam &amp; Marks • Orientation of Course</th>
<th><em>Reflective Diary</em> <em>Mentoring of a School Student</em> <em>Study of School Registers</em> <em>Maintenance of Log Book</em></th>
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<tbody>
<tr>
<td>Prof. S. V. Makwana Natyadhara</td>
<td><em>DELL &amp; SCOPE</em> <em>CPE Scheme</em> <em>Sports</em> <em>PTA</em> <em>Academic Lecture</em></td>
<td><em>Workshop on Lesson Planning</em> <em>Demonstration &amp; Stray Lesson Time Table &amp; Marks</em> CPS – 1 Submission Content Analysis and Framing Comprehension Question, (Any one CPS2 / CPS 3) CPS – 2 Analysis of Text Books/ Children’s Literature /Teachers Handbooks Hand Book CPS – 3 Analysis of Text Books/ Children’s Literature /Teachers Handbooks</td>
<td><em>Club Formation and Club related Activity</em> <em>Observation of a teacher 10 lesson</em> <em>Assembly Programme</em> <em>Cultural Activity</em></td>
</tr>
<tr>
<td>Prof. H. C. Shah Geet Sangit Nrutyadhara</td>
<td><em>Cultural Activity</em> <em>Prayer Talks</em></td>
<td>CPS – 2 Analysis of Text Books/ Children’s Literature /Teachers Handbooks Hand Book CPS – 3 Analysis of Text Books/ Children’s Literature /Teachers Handbooks</td>
<td><em>Bulletin Board</em></td>
</tr>
<tr>
<td>Shri Nilesh B. Parmar</td>
<td><em>Computer Course</em> <em>Theory &amp; Practical</em> <em>Videography</em> <em>Photography</em></td>
<td><em>Papers of Examination</em> <em>All Types of Mark-sheet</em> <em>Internal Mark-sheets</em> <em>Reporting of College Activities &amp; All Press Notes</em></td>
<td><em>Papers of Examination</em> <em>All Types of Mark-sheet</em> <em>Internal Mark-sheets</em></td>
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</table>
## DISTRIBUTION OF WORK 2018-2019  SEM – II & IV

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<th>NAME</th>
<th>ACTIVITIES</th>
<th>SEMESTER-2</th>
<th>SEMESTER-4</th>
<th>ANNOUNCEMENT OF ALL SUBMISSION</th>
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<tr>
<td>Prof. L. S. Balat</td>
<td>* Vivekanand Club&lt;br&gt; * All Competition&lt;br&gt; * Red Ribbon Club&lt;br&gt; * Social Services</td>
<td>PE – 3 Preparation of Instructional Material/Unit Planning (CPS 5)</td>
<td>PE – 7 - Field Visit Psychological Test Internal Exam</td>
<td>All Announcement will be made By</td>
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<tr>
<td>Samudayik Sevadhara Internship Program (Orientation ) InCharge</td>
<td></td>
<td>* Construction of Test Items&lt;br&gt; * Teaching Aid&lt;br&gt; * Internal Exam</td>
<td></td>
<td>(1) Dr. U.S. Sharda Semester -2</td>
</tr>
<tr>
<td>Dr. U. S. Sharda</td>
<td>*WDC&lt;br&gt; *Uni. Report&lt;br&gt; *AISHE Report&lt;br&gt; *RUSA ,&lt;br&gt; *NCTE Appraisal Report&lt;br&gt; * College Magazine&lt;br&gt; * Election</td>
<td>* Orientation About the Course CPS- 6 Blue Print Seminar</td>
<td>* Orientation About the Course&lt;br&gt; * Internal</td>
<td>(2) Mr. L.S. Balat Semester -4</td>
</tr>
<tr>
<td>Sarjanatmak Abhivyaktidhara Kala Kaushalyadhara</td>
<td></td>
<td>CPS –5 (1) Construction of Test Items&lt;br&gt; (2) Teaching Aid&lt;br&gt; * Internal &amp; Practical</td>
<td></td>
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<tr>
<td>Dr. J. S. Mecwan Natyadhara</td>
<td>* UDESHA Club&lt;br&gt; * College Calendar&lt;br&gt; * Daily Time Table&lt;br&gt; * OSTA</td>
<td>PE – 4 Analysis of NCF 2005</td>
<td>* PE- 5 - Case Study&lt;br&gt; * Annual Lesson</td>
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<td>CPS – 6 (1) Construction of Test Items&lt;br&gt; (2) Teaching Aid</td>
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</table>
| Dr. J. J. Dixit       | * Saptdhara Report  
* Prayer Practice  
* WDC  
* QCI  
* AAA Report  
* Academic Lecture  
* Day Celebration  
* Election  
* Educational Tour  
* Press Note                                                   | PE – 3 Preparation of Instructional Material/Unit Planning (CPS 5)  
CPS-6 (1) Construction of Test Items (2) Teaching Aid  
EPC-2 Preparation of Script (For Drama / Play/ Street Theater/ Mono Acting /Anchoring  
  * Internal Theory & Practice                                             | * EPC-4 Analytical Study of a Film/Documentary  
* Annual Lesson                                                                 |                                 |
| Coordinator Gyandhara |                                                                             |                                                                             |                                                                             |                                 |
| Prof. S. V. Makwana   | * DELL & SCOPE  
* CPE Scheme  
* Sports  
* Attendance & Follow up Work                                                   | CPS-5 (1) Construction of Test Items (2) Teaching Aid  
CPS–6 (1) Construction of Test Items (2) Teaching Aid  
* Block Teaching                                                                 | * EPC-3 Preparation of Teaching Presentation Using PPT  
* Block Teaching  
* CPS–7 Action Research                                                                 |                                 |
| Khelkud –Yogdhara    |                                                                             |                                                                             |                                                                             |                                 |
| Prof. H. C. Shah      | * Cultural Activity  
* Prayer Talks                                                                 | CPS-5 (1) Construction of Test Items (2) Teaching Aid  
CPS–6 (1) Construction of Test Items (2) Teaching Aid  
* Block Teaching                                                                 | * CPS–7 Action Research                                                                 |                                 |
| Geet Sangit Nrutyadhara |                                                                             |                                                                             |                                                                             |                                 |
| Shri Nilesh B. Parmar | * Computer Course  
* Theory & Practical  
* Videography  
* Photography                                                                 | * Papers of Examination  
* Reporting of College Activities & All Press Notes  
* All Types of Mark-sheet  
* Internal                                                                 | * Papers of Examination  
* All Types of Mark-sheet  
* Internal                                                                 |                                 |